Single Audit Together with Reports of Independent Public Accountants

For the Year Ended June 30, 2019



# **JUNE 30, 2019**

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#### REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

To the County Commissioners of Calvert County, Maryland Prince Frederick, Maryland

#### **Report on the Financial Statements**

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County Commissioners of Calvert County, Maryland (the County), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the County's basic financial statements.

#### Management's Responsibility for the Financial Statements

The County's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Board of Education of Calvert County, Maryland. Those financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinion, insofar as it relates to the amounts included for those entities, are based on the reports of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, based on our audit and the reports of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County, as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows, and the respective budget and actual statements for the general fund thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the schedules of changes in County's net pension liability and related ratios, the schedules of County contributions, and schedules of investment returns for the Volunteer Fire and Rescue Pension fund, Sheriff's Department Pension Plan and Employees Retirement Plan, the schedules of changes in the County's net OPEB liability and related ratios, employer contributions, and investment returns for the Other Post-Employment Benefits Plan be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The introductory section, statistical tables and the combining and individual nonmajor funds and other schedules and the Schedule of Expenditures of Federal Awards, as required by the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), are presented for purposes of additional analysis and are not a required part of the financial statements.



The accompanying combining and individual nonmajor funds and other schedules and the Schedule of Expenditures of Federal Awards are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying combining and individual nonmajor funds and other schedules and the Schedule of Expenditures of Federal Awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 20, 2019, on our consideration of the County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the County's internal control over financial reporting and compliance.

Owings Mills, Maryland December 20, 2019

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# REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the County Commissioners of Calvert County, Maryland Prince Frederick, Maryland

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County Commissioners of Calvert County, Maryland (the County) as of and for the year ended June 30, 2019 and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated December 20, 2019.

#### Internal Controls over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal controls over financial reporting (internal controls) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal controls. Accordingly, we do not express an opinion on the effectiveness of the County's internal controls.

A deficiency in internal controls exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal controls, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal controls that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal controls over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal controls over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal controls over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal controls and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal controls or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.

Owings Mills, Maryland December 20, 2019

S& + Company, If C



# REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM GUIDANCE

County Commissioners of Calvert County Prince Frederick, Maryland

#### Report on Compliance for Each Major Federal Program

We have audited the compliance of Calvert County, Maryland (the County) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on each of the County's major Federal programs for the year ended June 30, 2019. The County's major Federal program is identified in the summary of independent public accountants' results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major Federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

The County's basic financial statements include the operations of the Board of Education of Calvert County, Maryland, which received Federal awards that are not included in the accompanying Schedule of Expenditures of Federal Awards. Our audit, described below, did not include the operations of this entity because the County engaged other auditors to perform a separate audit in accordance with the Uniform Guidance.



We believe that our audit provides a reasonable basis for our opinion on compliance for each major Federal program. However, our audit does not provide a legal determination on the County's compliance.

#### Opinion on Each Major Federal Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2019.

#### **Report on Internal Control over Compliance**

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our compliance audit, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major Federal program as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance and for each major Federal programs and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a Federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses.



The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

SB & Company, If C

Owings Mills, Maryland January 14, 2020

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## Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2019

	Federal CFDA	Award or Pass-Through	Federal	Pass-through to
Federal Grantor/Pass-through Grantor/Program Title	Number	Entity Identifying Number	Expenditures	Subrecipients
Department of Homeland Security				
Passed through Maryland Emergency Management Agency (MEMA)				
Calvert County Elevation Project	97.039	FEMA DR-4091-MD-0026	\$ 1,365	\$ -
Assistance to Firefighters Grant Program	97.044	EMW-2017-FO-07038	61,905	61,905
Homeland Security FFY 16	97.067	EMW-2016-SS-00008-S01	84,075	-
Homeland Security FFY 17	97.067	EMW-2017-SS-00019SHSP	84,075	-
Emergency Management Program Grant	97.042	17EMPG839	22,128	-
Emergency Management Program Grant	97.042	18EMPG839	86,975	
Total Department of Homeland Security			340,523	61,905
Department of Health & Human Services				
Direct Programs				
Title III E Family Caregivers FFY 18	93.052	18AAMDT3FC	16,154	-
Title III E Family Caregivers FFY 19	93.052	1901MDOAFC	22,664	-
Title III D Preventive Health & Medicated Mgmt FFY 18	93.043	18AAMDT3PH	6,750	-
Title III D Preventive Health & Medicated Mgmt FFY 19	93.043	1901MDOAPH	1,700	-
Aging Cluster				
Title III C-2 Meals FFY 18	93.045	18AAMDT3HD	24,425	-
Title III C-2 Meals FFY 18 - NSIP	93.053	18AAMDNSIP	3,912	-
Title III C-2 Meals FFY 19	93.045	1901MDOAHD	25,650	-
Title III C-2 Meals FFY 19 - NSIP	93.053	1901MDOANS	7,053	_
Title III C-1 Meals FFY 18	93.045	18AAMDT3CM	12,002	_
Title III C-1 Meals FFY 18 - NSIP	93.053	18AAMDNSIP	6,663	_
Title III C-1 Meals FFY 19	93.045	1901MDOACM	69,166	_
Title III C-1 Meals FFY 19 - NSIP	93.053	1901MDOANS	14,560	_
Title III B Support FFY 18	93.044	18AAMDT3SS	15,343	_
Title III B Support FFY 19	93.044	1901MDOASS	54,782	_
OMBUDSMAN FFY18	93.044	AAA-3-24-005	1,429	_
Title III G Ombudsman FFY 19	93.044	1901MDOAOM	769	_
Total Aging Cluster	75.011	1) O I ME O I O M	235,754	
Passed Through Maryland Department of Aging			233,731	
Maryland Access Point	93.778	6540	57	_
Medicare Improvements for Patients & Providors Act (MIPPA)	93.071	653717/05, 653817/05	4,108	_
vicultate improvements for Faucius & Frovidors Act (vini FA)	75.071	1801MDMISH-00/1801MDMIAA-00/	4,100	_
Medicare Improvements for Patients & Providors Act (MIPPA)	93.071	1801MDMIDR-00	912	-
State Health Insurance Program	93.324	90SAPG0003-02-01	12,800	_
State Health Insurance Program	93.324	90SAPG0003-03-00	1,109	_
Senior Medicare Patrol	93.048	90MPPG0001-01-00	2,500	_
Passed Through Maryland Department of Human Resources			_,	_
Sheriff - Child Support Enforcement FFY 18	93.563	CSEA/CRA-18-038	132,966	_
Sheriff - Child Support Enforcement FFY 19	93.563	CSEA/CRA-19-038	350,264	_
State's Attorney - Non Support Grant FFY 18	93.563	CSEA/CRA-18-007	84,017	_
State's Attorney - Non Support Grant FFY 19	93.563	CSEA/CRA-19-007	239,396	_
Domestic Master - Child Support FFY 18	93.563	CSEA/CRA-18-036	24,762	_
Domestic Master - Child Support FFY 19	93.563	CSEA/CRA-19-036	66,859	_
Total Department of Health & Human Services	75.505	COLIT CHAT I) 030	1,202,771	
Institute of Museum and Library Sarvices				
Institute of Museum and Library Services				
Passed Through State Library	45 210	1.00010000110/510104	10.000	
Library Staff Development	45.310	LS0018002118/519104	10,000	-
Library Services & Technology ALA Conference Grant	45.310	LS0018002118/519504	13,565	-
Update Staff Manual	45.310	LS0017002117/181006	7,500	-
Early Literacy Circulation Kits	45.310	LS0018002118/519226	7,000	-
Accessible Programming for Struggling Readers	45.310	LS0018002118/519227	9,000	
Total Institute of Museum and Library Services			47,065	

# Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2019

	Federal CFDA	Award or Pass-Through	Federal	Pass-through to
Federal Grantor/Pass-through Grantor/Program Title	Number	Entity Identifying Number	Expenditures	Subrecipients
Department of Transportation				
Passed Through Maryland Department of Transportation				
Calvert/St. Mary's Metropolitian Planning Organization	20.505	MD-80-X009	\$ 75,666	\$ -
Calvert/St. Mary's Metropolitian Planning Organization	20.505	MD-80-X009	34,491	-
Rideshare Assistance	20.507	ZD0107	8,730	-
Rural Public Transportation Operation	20.507	CA06530702019/CA06531102019	331,999	-
Capital Equipment	20.507	CA65311C2013	40,000	-
Capital Equipment	20.507	CA065339C2018/CA65307C2018	10,800	-
Capital Equipment	20.507	CA065339C2019/CA65307C2019	128,147	-
Passed Through Maryland State Highway Administration				
Federal Recreational Trails Program FY17 (Lower Marlboro)	20.219	RT1704	33,000	-
Passed Through Maryland Highway Safety Office				
CCSO Highway Safety Grant FFY18	20.600	LE 18-224	4,805	-
CCSO Highway Safety Grant FFY18	20.616	LE 18-145	3,836	-
CCSO Highway Safety Grant FFY19	20.600	LE 19-143	5,148	-
CCSO Highway Safety Grant FFY19	20.616	LE 19-147	9,912	-
CCSO Highway Safety Grant FFY19	20.600	LE 19-317	7,285	-
Total Department of Transportation			693,819	
Department of Housing and Urban Development Passed Through Maryland Department of Housing and Community Development				
Emergency Solutions Grant	14.231	18ESG-03-2017	16,020	16,020
CDBG State 2017	14.218	MD-17-CD-14	209,650	-
Total Department of Housing and Urban Development			225,670	16,020
U.S. Fish and Wildlife Service				
Passed Through Maryland Department of Natural Resources				
Boating Access Grant (Solomons Fishing Pier and Boat Ramp)	15.605	F16AF00957	599,075	-
Total U.S. Fish and Wildlife Service			599,075	
Department of Interior				
Passed Through Maryland Historical Trust				
CLG	15.904	P16AF00024/P18AF00010	42,435	-
Passed Through Maryland Department of Natural Resources				
Land & Water Conservation Fund (Gatewood)	15.916	P18AP00075/24-00402	487,550	
Total Department of Interior			529,985	
•				
Department of Justice				
Direct Programs				
HIDTA	95.001	I-2018CCSO	3,750	-
HIDTA	95.001	I-2019CCSO	3,750	-
Bullet Proof Vests Grant FFY17	16.607	OMB 1121-0235	13,437	-
COPS Technology Grant - Public Safety	16.710	2010-CK-WX-0028	35,896	-
Passed Through Governor's Office of Crime Control & Prevention				
VAWA	16.588	VAWA-2017-0005/2017-WF-AX-0012	12,231	-
VAWA	16.588	VAWA-2018-0016/2018-WF-AX-0048	38,608	-
Re-Entry Services	16.738	BJAG-2014-0050/2014-MU-BX-1046	2,448	-
Re-Entry Services	16.738	BJAG-2015-0057/2015-MU-BX-1074	10,034	
Total Department of Justice			120,154	-
Total Expenditures of Federal Awards			\$ 3,759,062	\$ 77,925

Notes to the Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2019

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

All Federal grant operations of Calvert County, Maryland (the County) are included in the scope of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the Single Audit or Uniform Guidance). The Single Audit was performed in accordance with the provisions of the OMB Compliance Supplement. Compliance testing of all requirements, as described in the Compliance Supplement, was performed for the major grant program noted below. The programs on the Schedule of Expenditures of Federal Awards represent all Federal award programs and other grants with fiscal year 2019 cash or non-cash expenditure activities. For our single audit testing, we tested Federal award programs below with 2019 cash and non-cash expenditures to ensure coverage of at least 20% of Federally granted funds. Our actual coverage was 24%.

Expenditures reported on the Schedule of Expenditures of Federal Awards are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The County has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

	Federal	Federal	
Major Program	CFDA Number	Expenditures	
Child Support Enforcement	93.563	\$ 898,263	

#### 2. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the Federal award activity of the County under programs of the Federal government for the year ended June 30, 2019. The information in this Schedule is presented in accordance with the requirements of Uniform Guidance. Because the Schedule presents only a selected portion of the operations of the County, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the County.

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2019

### Section I - Summary of Independent Public Accountants' Results

#### **Financial Statements**

Type of Independent Public Accountants' report issued

Unmodified

No

Internal control over financial reporting:

Material weakness identified?

Significant deficiency identified that is not considered to be a material weakness?

None reported

Noncompliance material to the financial statements noted?

No

**Federal Awards** 

Type of Independent Public Accountants' report issued on compliance for major programs

Unmodified

Internal control over major programs:

Material weakness identified?

Significant deficiency identified that is not considered to be a material weakness?

None Reported

Audit findings disclosed that are required to be reported in accordance with section 200.516(a) of Uniform Guidance?

No

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2019

# **Identification of Major Program:**

Major Program	Federal CFDA Number	Federal Expenditures	
Child Support Enforcement	93.563	\$	898,263
Threshold for distinguishing between Type A and B programs		\$	750,000
Did the County qualify as a low risk auditee?			Yes
C - 42 - 11 E2 2 1 C4 - 4 4 E2 - 12			

#### **Section II – Financial Statement Findings**

None noted.

# **Section III - Federal Award Findings**

None noted.

# Schedule of Prior Year Audit Findings and Questioned Costs For the Year Ended June 30, 2019

There were no prior year findings in the June 30, 2018, single audit report.